



REAP Code : 1011

# ARYA College of Engineering (ACE)

Previously Known as Arya Institute of Engineering & Technology (AIET)

(Affiliated to RTU  
Approved by AICTE, New Delhi)

- Main Campus, SP-40, RIICO Industrial Area, Delhi Road  
Kukas, Jaipur - 302028 | Tel Ph. 0141-2820700

- [www.aryacollegejpr.com](http://www.aryacollegejpr.com)
- Toll Free : 1800 102 1044

Ref: ACE/BOG/2025/42

Date: 06-01-2025

To,

All Governing Body Members,

Arya College of Engineering (ACE)

Kukas, Jaipur

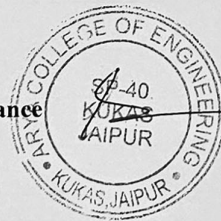
## MEETING NOTICE

This is to inform you that 42<sup>nd</sup> Meeting of Board of Governors of Arya College of Engineering (ACE) will be held on 15<sup>th</sup> January, 2025 at SP-40, Kukas Industrial Area (RIICO), Jaipur at 11:45 AM. You are requested to attend the meeting as scheduled above.

A copy of Agenda has been enclosed herewith for your kind perusal.

(Dr. Himanshu Arora)

Member Secretary, Board of Governance  
Arya College of Engineering



CC to: All Governing Body Members



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## Agenda of the 42<sup>nd</sup> Meeting of Board of Governors

Date: 15<sup>th</sup> January, 2025

Time: 11:45 am

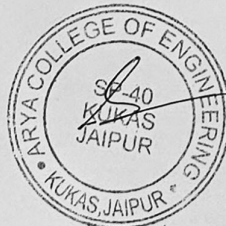
Welcome Note

By Chairman

Brief report about Society

By Member Secretary

- AGENDA Point - 01** : To Confirm the Minutes of the 41<sup>st</sup> Meeting of the Board of Governors held on 12<sup>th</sup> July, 2024.
- AGENDA Point - 02** : To confirm the Action Taken Report of the meeting of the Board of Governors held on 12<sup>th</sup> July, 2024.
- AGENDA Point - 03** : To present the Budget for the FY 2025-26.
- AGENDA Point - 04** : Audit of the Accounts for the FY 2024-25.
- AGENDA Point - 05** : To plan Strategy for upcoming Admissions.
- AGENDA Point - 06** : To present the proposal of Students Scholarships for the Session 2025-26.
- AGENDA Point - 07** : To plan Augmentation & Renovation of College Buildings.
- AGENDA Point - 08** : Recruitment of New Faculty.
- AGENDA Point - 09** : Planning of Upcoming Events.
- AGENDA Point - 10** : Any other matter by permission







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Ref.: ACE/BOG/M/2025/42

Date: 17-01-2025

## MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya College of Engineering (ACE) held on **15<sup>th</sup> January, 2025** at **SP-40, Kukas Industrial Area (RIICO), Jaipur** at 11:45 am.

The following members were present :

- |                           |   |                               |
|---------------------------|---|-------------------------------|
| 01. Dr. Arvind Agarwal    | : | Chairman                      |
| 02. Dr. Puja Agarwal      | : | Executive Member              |
| 03. Ms. Komal Chauhan     | : | Member – Social Activist      |
| 04. Er. Jasbir Singh      | : | Member – Industrialist        |
| 05. CA Ravindra Shah      | : | Member – Chartered Accountant |
| 06. Dr. Surendra Sharma   | : | Member – Faculty              |
| 07. Mr. Kshitiz Agarwal   | : | Member – Faculty              |
| 08. Dr. Pramod Sharma     | : | Member – Faculty              |
| 09. Mr. Rajesh Jaiswal    | : | Member – Faculty              |
| 10. Mr. Jitendra Prajapat | : | Member – Accounts Officer     |
| 11. Dr. Himanshu Arora    | : | Member Secretary              |

The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

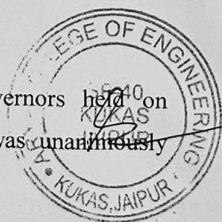
The Following points were discussed as per agenda and passed unanimously :

### **1. Item No. BOG/42/01 – Confirmation of Minutes.**

The minutes of the last meeting of the Board of Governors held on 12<sup>th</sup> July, 2024 were presented to all the members present. It was confirmed by all the members unanimously.

### **2. Item No. BOG/42/02 – Confirmation of Action Taken Report.**

The Action taken report of the meeting of the Board of Governors held on 12<sup>th</sup> July 2024 was put forward to the members present which was unanimously confirmed after discussion by all the members.





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### 3. Item No. BOG/42/03 – To present the budget for the FY 2025-26.

The following proposed budget of the institute for the financial year 2025-26 has been put up by the Chairman before the Governing body and after thorough discussions it has been passed unanimously as under:-

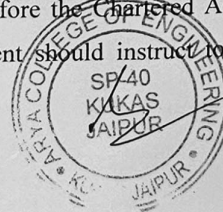
#### PROPOSED BUDGET FOR THE FINANCIAL YEAR 2025-26

Departments	CS & Cyber	Civil	IT	ECE & EE	ME	AIDS & CSAI	1st Year	T&P Cell	Library	Admin	Total
Head											
Infrastructure & Others Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
Lab Equipments	25.00	2.50	6.00	5.00	5.00	7.00	10.00	0.00	0.00	5.50	66.00
Lab Expenses & R&D Labs.	15.00	3.00	6.00	3.00	3.00	5.00	6.00	0.00	0.00	0.00	41.00
Tour & Travelling	4.00	1.00	2.00	1.00	1.00	2.00	1.00	7.00	0.00	4.00	23.00
Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	15.00
Training & Placements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	0.00	30.00
Conference & Seminars	6.00	2.00	3.00	2.00	2.00	3.00	2.00	0.00	0.00	0.00	20.00
Gardening Exp & Green Initiative	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00
Waste Mgmt & Cleaning	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00
Others Expenditure	20.00	5.00	5.00	5.00	5.00	7.00	7.00	5.00	5.00	25.00	89.00
<b>TOTAL</b>	<b>70.00</b>	<b>13.50</b>	<b>22.00</b>	<b>16.00</b>	<b>16.00</b>	<b>24.00</b>	<b>26.00</b>	<b>42.00</b>	<b>20.00</b>	<b>254.50</b>	<b>504.00</b>

### 4. Item No. BOG/42/04 – Audit of the Accounts for the FY 2024-25.

It has been discussed in respect of the audit of the accounts of the Institute. Thereafter, it has been decided to audit the accounts of the Institute from authorized Chartered Accountant M/s Ravindra Shah & Associates, Alwar.

It has been decided to authorize Dr. Arvind Agarwal, Chairman of the Institute to sign and submit all the required accounts documents before the Chartered Accountant for audit purpose in time and the Accounts Department should instruct to ensure time bound audit of the Institute's accounts.







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**5. Item No. BOG/42/05 – To plan Strategy for upcoming Admissions.**

A discussion was held on the upcoming admissions, and it was suggested that the Member Secretary form a team to plan and implement effective admission strategies for the 2025-26 session. It was also recommended to highlight the NAAC A+ Grade in all promotional materials, such as brochures, advertisements, and the website, and to inform students about the benefits of studying at a NAAC-accredited college.

**6. Item No. BOG/42/06 – To present the proposal of Students Scholarships.**

During the meeting, the Member Secretary presented a proposal to award scholarships based on merit and means. He explained that only deserving students, determined by their academic performance and economic background, would be eligible for this assistance. This initiative aims to support students in achieving their educational and academic goals. After thorough discussion, the Members unanimously approved the proposal.

**7. Item No. BOG/42/07 – To plan Augmentation & Renovation of College Buildings.**

The Chairman reviewed the necessary improvements and renovations for the college infrastructure. Based on feedback from hostel residents, it was identified that certain renovation and maintenance work is needed in the hostels. He also suggested adding another floor to the boys' hostel to accommodate more students. He further instructed that all maintenance, expansion, and renovation work should be completed before the upcoming session.

**8. Item No. BOG/42/08 – Recruitment of New Faculty.**

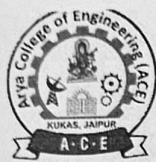
During the meeting, the recruitment of new faculty members was discussed. The Chairman directed the Member Secretary, in coordination with the Recruitment Committee, to initiate the hiring process for vacant positions across various departments, ensuring a seamless and timely recruitment process.

The Meeting ended with a vote of thanks to the chair.

(Dr. Arvind Agarwal)  
Chairman



(Dr. Himanshu Arora)  
Member Secretary



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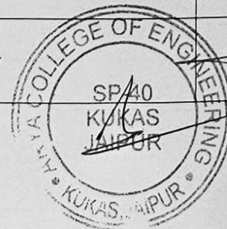
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## Attendance Sheet

Board of Governors Meeting – 15<sup>th</sup> January, 2025

S.No.	Name of Member	Designation	Signature
1	Dr. Arvind Agarwal	Chairman	Arvind Agarwal
2	Dr. Puja Agarwal	Executive Member	Puja Agarwal
3	Ms. Komal Chauhan	Member – Social Activist	Komal
4	Er. Jasbir Singh	Member – Industrialist	JS
5	CA Ravindra Shah	Member – Chartered Accountant	Ravindra Shah
6	Dr. Surendra Sharma	Member – Faculty	Dr. S. Sharma
7	Mr. Kshitiz Agarwal	Member – Faculty	Kshitiz Agarwal
8	Dr. Pramod Sharma	Member – Faculty	P. Sharma
9	Mr. Rajesh Jaiswal	Member – Faculty	Rajesh Jaiswal
10	Regional Officer, AICTE	Nominee Member – AICTE Rep.	Ab.
11	Director – Technical Education	Nominee Member – State Govt.	Ab.
12	Representative – Affiliating University	Nominee Member – RTU, Kota	Ab.
13	Mr. Jitendra Prajapat	Member – Accounts Officer	Jitendra Prajapat
14	Dr. Himanshu Arora	Member Secretary	Himanshu Arora







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## Action Taken Report

Board of Governors Meeting held on 12<sup>th</sup> July, 2024

S.No.	Agenda Point	Action	Reviewed By	Status
01.	03	To apply for Deemed to be University	Dr. Arvind Agarwal	Submitted
02.	04	Utilization of Budget for the Financial Year 2023-24.	Dr. Arvind Agarwal	Ongoing
03.	05	To discuss regarding Annual Appraisal.	Dr. Arvind Agarwal	Done
04.	06	To plan the upcoming Events.	Dr. Arvind Agarwal	Ongoing
05.	07	Approval of Annual e-Governance Report.	Dr. Himanshu Arora	Ongoing
06.	08	Approval of Faculty.	Dr. Himanshu Arora	Ongoing

